



MGMS PTO 2022-23

Minutes for Board Meeting

May 4, 2023

MGMS Library

1. Welcome and call to order: 6:10 pm
 - a. Previous Business – two board members resigned: Xuan Do and Shakti Tibrewal
 - b. Establish Quorum:
 - i. Quorum established.
 - c. Minutes Approved
2. Existing Business
 - a. President's Report (Adrienne Baldwin)
 - i. School Supply Kits 23-24 school year – in process
 1. Sale on website, deadline Tuesday, May 23rd, late sale deadline Monday, June 19th.
 2. First week-early sale price \$60, late sale price \$65
 - ii. Fundraiser check situation – Two options from Serenity at the District
 1. Option 1: resolve with the mother, we write a refund check and mom then either 1) writes us a check for daughter's participation (\$30) plus cost of Beats Headphones (\$300) OR 2) mom writes a check fulfilling her written agreement of \$125 plus cost of the Beats Headphones (\$300)
 2. Option 2: file a claim/report with FBISD police for fraudulent checks and follow the subsequent process.
 3. Motion to choose option two, seconded. Motion Passed. Mia will reach out to FBISD police and file a claim/report.
 - iii. 2023-2024 PTO Board Election–
 1. President – Adrienne Baldwin
 2. Vice President – Fauzia Aziz
 3. Treasurer – Bernadette Nwaozo
 4. Co-Treasurer – Neelima Potta
 5. Secretary – Lauren Allaire
 6. VIPS – Michelle Atanu
 7. Media Coordinator – Sharon Sassen
 8. Fundraising – Emily Hemstra
 9. Teacher Appreciation – Tanya Mangum
 10. Programs – Ayesha Ali
 11. Spirit wear/Membership – Jennifer Segee
 - b. Vice President's Report (Karina Magalong)
 - i. No update
 - c. Treasurer's Report (Mia Jones and Bernadette Nwaozo)
 - i. Balance as of 5/4/23 is \$31,383.29
 - ii. APEX cut/deposit \$8,206.86 (Not including Fraudulent checks)
 - iii. Close books on 6/30/23
 - d. Fundraising (Bernadette Nwaozo)
 - i. APEX Color Battle dates for next year – Jan 15-26 or Jan 29-Feb 9
 - ii. Need to start fundraising in July/August for 2023-2024 school year – sponsorships.



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- e. Spirit Wear (Shakti Tibrewal)
 - i. No update

- f. Membership (Katina Magalong, Adrienne Baldwin)
 - i. Total membership - 99

- g. VIPS (Lauren Allaire)
 - i. No update

- h. Teacher Appreciation (Jennifer Segee)
 - i. May 1-5 – Teacher Appreciation Week – 7
 - 1. Raffles
 - 2. Lunch (5/3 Huge success!)
 - 3. Breakfast Elbitas- 120 heads \$300
 - 4. Gift Crowd until May 12

- i. Media Coordinator (Sharon Sassen)
 - i. Membership forms and Board Nomination forms are shared on social media.
 - ii. Raffle teaser and TA info shared
 - iii. Supply kit ordering info shared

- j. Campus Beautification (Fauzia Aziz)
 - i. Teacher lounge –paint over the Summer with Ms. Rios

- k. Programs Coordinator (Ayesha Ali)
 - i. 8th Grade Celebration – May 19, 2023, 5th to 7th period
 - 1. SUG has been sent out for donations and volunteers.
 - 2. Coco's Fotos- Paid in full,
 - 3. Kona Ice- paid in full,
 - 4. Dynamite game truck- paid in full,
 - 5. Can Do events- deposit paid (2 55' inflatables, 1 62' inflatable)

- 3. New Business
 - i. May 8th End of Year meeting
 - ii. Aug 3 or 5th possibly staff lunch from Piada

- 4. Adjournment 6:45 pm