



MGMS PTO 2022-23

**Minutes for Board Meeting
February 2, 2023
MGMS Library**

1. Welcome and call to order: 6:11 pm
 - a. Establish Quorum:
 - i. Quorum established
 - b. Minuets
2. Existing Business
 - a. President's Report (Adrienne Baldwin)
 - i. School Supply Kits 23-24 school year – process begun to get lists made, when ready they will be emailed to parents of 6th and 7th graders and incoming 6th graders for next school year.
 - ii. Cash Procedure Review – events with money will have 1 member of the Executive board (Pres, VP, Secretary, Treasurer, VIPS) present. Primary counter must be executive board member, verified by any other board member.
 - iii. PTO Board intent for 2023-24 school year – confirmation of current board members and their intent for the next school year.
 - iv. Grant Application Vote – Ms. Doss (7th Grade Science) applied for Grant for a portable dishwasher to wash lab equipment. \$250 value. Grant approval motioned, seconded. Motion Passed.
 - b. Vice President's Report (Karina Magalong)
 - i. Teacher Appreciation Week – event is approaching, and we need to begin planning. It also coincides with STAAR testing.
 - ii. Gift baskets – 2 baskets donated from Buff City Soap, 1 wine basket also donated.
 - c. Treasurer's Report (Mia Jones and Bernadette Nwazo)
 - i. No balance- Mia stuck in bad weather out of town.
 - ii. Adrienne handed over money received from spirit nights, spirit wear and new member payment.
 - d. Fundraising (Bernadette Nwazo)
 - i. Sponsorships – Imperial Ortho reached out; Karina is working on this.
 - ii. Gator Wars/APEX color wars – Adrienne and Bernadette working on this.
 - iii. Penny Wars – postponed until next school year.
 - iv. Need to start fundraising in July/Aug
 1. Look into parents to check with employer for company match (Maybe offer free spirit wear?)
 - e. Spirit Wear (Shakti Tibrewal)
 - i. All orders have been filled, except 1 as they have moved from the school.
 - f. Membership (Katina Magalong, Adrienne Baldwin)
 - i. Total membership - 99
 - g. VIPS (Lauren Allaire)



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- i. March – APEX fundraiser-SUG needed.
 - ii. May – 8th Grade Celebration-SUG needed.
 - iii. Volunteer of the Year nominee – Karina Magalong
- h. Teacher Appreciation (Jennifer Segee)
- i. January – Candy Bars in mailboxes - huge success
 - ii. February 13 – Popcorn/candy football party -Adrienne and Jennifer will purchase supplies from Sam’s for Popcorn bar as well as Stock the Pantry
 - iii. March – Rodeo theme? Maybe Spring Creek BBQ?
 - iv. April - Other appreciation days-Para (April 5), Bus drive (April 25)
 - v. May 1-5 – Teacher Appreciation Week – 3 raffles, maybe 3 breakfasts and a lunch?
 - vi. Discussion – How to facilitate parent donations to teachers, Amazon wish list for Professional learning communities shared on social media?
- i. Media Coordinator (Sharon Sassen)
- i. Membership forms and Board Nomination forms shared on social media.
 - ii. Funnel info and pictures from events to Sharon to post.
- j. Campus Beautification (Fauzia Nisar)
- i. Teacher lounge – coffee bar, throw pillows, shelf, lamp, new long-table all added. Approval received to paint over the Summer and Ms. Rios will put in a work order to have 4 floating shelves installed above the coffee bar.
 - ii. Seasonal décor has been changed.
 - iii. PTO room organization day planned.
- k. Programs Coordinator (Ayesha Shoib)
- i. Career Day RECAP -
 1. Breakfast – bagels and muffins donated, coffee donated, Paper products, juice and water from PTO.
 2. Lunch –
 - a. Speakers and Teachers PTO sponsored Jason’s Deli boxes. 75 boxes with waters ordered \$511 with delivery.
 - b. High Schoolers PTO sponsored Dominoes Pizza. 38 pizzas ordered, decided we needed 2 slices per person. Snacks and drinks offered to High Schoolers provided by donations from Parents.
 3. Goodie Bags for Speakers – snacks and juice/water provided by donations.
 - ii. 8th Grade Celebration – May 19, 2023, 5th to 7th period
 1. Kim Jones added to the committee.
 2. Photo booth booked – Coco’s Fotos, \$75.00/hr.
 3. 8th grade activity fund \$2,292.82 – must use district approved vendors to use this money.
 4. 5 parents have confirmed desire to help.



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5. Food
 - a. Send out SUG in April (chips, water, Gatorade)
 - i. Cookies from Sam's – cheaper than Subway
 - ii. Look into cupcakes from Sam's.
6. Committee would like Karaoke, DJ, rock wall, photo booth, video game truck.
7. Tarps for GYM floor – we need a work order from the district to get the floor tarped before the event.

3. New Business

- i. Next meeting March 2nd, 6:00pm at MGMS library

4. Adjournment 7:31 pm

Minutes Compiled by: Tanya Mangum, Secretary